

### **An exciting time to become a Petrofac graduate**

It's a fascinating field to work in, and as Petrofac is involved across every area of the energy lifecycle, there's plenty of variety. Technical functions to business support, we're looking for graduates that bring the right energy across disciplines, from engineering to IT and Digital, HR, HSE, and Supply Chain.

As a graduate at Petrofac, you will gain a breadth of experience working with world-class experts on some of the most significant energy projects. And of course, you won't do it alone. Your mentors and colleagues will be with you every step of the way, offering advice, guidance, or just a friendly ear when needed.

### **We are bringing the right energy**

We are a leading international service provider to the energy industry, with a diverse client portfolio including many of the world's leading energy companies. Petrofac designs, builds, manages and maintains oil, gas, refining, petrochemicals, and renewable energy infrastructure. Our purpose is to enable our clients to meet the world's evolving energy needs.

Our values – driven, agile, respectful, and open – underpin how we work together, inform the decisions we make, and are fundamental to our future success.

### **So what's in it for you?**

- Structured training aligned where appropriate, to the requirements of recognised professional bodies (CIPS).
- A mentor with technical experience, selected by the Company to provide you with day-to-day support.
- Challenging hands-on work experience projects that will broaden your experience and knowledge of our organisation, enabling you to make a real contribution from day one.
- Personal development programmes to develop your interpersonal skills and leadership capabilities.
- Internal and external and on-the-job training opportunities.

### **The Role**

The successful graduate will act as an integral part of Supply Chain activities, capturing business requirements and translating them into solutions across Operations and Engineering business units. The position will require rotation around various roles to maximize development of the individual. Key accountabilities include:

- Understanding current Supply Chain challenges and liaising with the wider business to produce solutions.
- Source and procure operational and engineering materials and services in the most efficient and cost-effective method in accordance with company procedures and established best ethical practices.
- Manage and update Procurement Status Reports (PSR) to ensure timely selection of suppliers, placement of order commitments and delivery of goods in accordance with asset and/or project schedule.
- Expedite material orders to ensure timely delivery in line with project/operational schedules and attend project progress meeting to report on procurement progress.
- Contribute and assist with digitalization journey and optimization of current Supply Chain systems.
- Management of materials between suppliers and final offshore destination to ensure safe and timely delivery.

- Contribute to the material control and warehousing functions to ensure timely delivery, receipt, checking, storing, and issuing of goods.
- Prioritizing business and external client requests, ensuring delivered work meets a high standard.

### **Qualification Requirements**

Bachelor's degree or Master's degree in Business Management or related subject.

### **Essentials**

- High level of communication skills
- Knowledge of Supply Chain principles and processes
- Excellent problem-solving skills
- Willingness to learn
- Strong attention to detail
- Team Player
- Ability to meet deadlines and work under pressure

### **Desirables**

- Understanding and awareness of the Oil and Gas business
- Previous placement or work experience within the Oil and Gas Industry and/or Supply Chain

### **Company Benefits**

- A competitive base salary
- Pension Scheme – Standard Life - 3.5% Employee / 7% Employer
- UK Healthcare – AXA
- Employee Assistance Programme (EAP)
- Permanent Health Insurance (PHI)
- Personal Accident insurance
- Life Assurance (3x Base Salary)
- Cycle To Work Scheme
- Share Incentive Plan (SIP)
- Employee Lifestyle Benefits Scheme
- 30 days plus 3 public holiday entitlement
- Plus, much more

### **Equal opportunities**

We recruit, reward and develop our people based on merit regardless of race, nationality, religion, gender, age, sexual orientation, marital status or disability. We value our people and treat everyone who works for or with Petrofac fairly and without discrimination.

### **How to apply**

If your skills and ambitions match the above and you are eager to bring the right energy to Petrofac, please apply on our website [www.petrofac.com/graduate-intake](http://www.petrofac.com/graduate-intake)